

ELECTRICAL PERMIT APPLICATION

FAIRFAX COUNTY OFFICE OF BUILDING CODE SERVICES
PERMIT APPLICATION CENTER
12055 Government Center Parkway, 2nd Floor Telephone: 703-222-0801
Fairfax, Virginia 22035-5504 Web site: http://www.fairfaxcounty.gov/dpwes

FILL IN ALL APPROPRIATE INFORMATION IN THIS COLUMN
(PLEASE PRINT OR TYPE)

BUILDING PERMIT #

JOB LOCATION
ADDRESS
LOT # BUILDING
FLOOR SUITE
SUBDIVISION
TENANT'S NAME

OWNER INFORMATION

OWNER ☐ TENANT ☐

NAME
ADDRESS
CITY STATE ZIP
TELEPHONE

CONTRACTOR INFORMATION

SAME AS OWNER ☐

CONTRACTORS MUST PROVIDE THE FOLLOWING:
COMPANY NAME
MASTER NAME
ADDRESS
CITY STATE ZIP
TELEPHONE
STATE CONTRACTORS LICENSE #
COUNTY BPOL #

APPLICANT

NAME

WORK DESCRIPTION

NEW ☐ REPLACEMENT ☐ CONVERSION ☐

LIST EQUIPMENT TO BE INSTALLED AND THE RATING AS INDICATED
SEE REVERSE SIDE OF FORM FOR ADDITIONAL INFORMATION

GENERAL: (RESIDENTIAL AND COMMERCIAL)

Quantity	Description	Rating or #
N00	Service (new residential only)	
003	Service	-amps
005	Temp/Construct	-amps
006	Temp/Permanent	-amps
007	Sub panels	-amps
008	Sub meters	-amps
001	Circuits	
002	Fixtures	
S11	Low voltage system	

HEATING AND COOLING EQUIPMENT:
(RESIDENTIAL AND COMMERCIAL)

A01	Air cleaner	
A02	Air handler/commercial	-hp
R01	Air conditioner/residential	
C11	Air conditioner/commercial	-hp
R02	Baseboard heat/Wall heater	-kw
S03	Fan coil unit	
R04	Furnace (electric)	-kw
A08	Furnace (gas/oil)/residential	
C10	Heat pump	-kw
C03	Heating equipment	-kw
C03	Heating equipment	-kw
C03	Heating equipment	-kw
S08	Unit heater	

MISCELLANEOUS EQUIPMENT:
(GENERALLY COMMERCIAL)

S01	Carnival/Fair/Circus/etc.	
S02	Dental chair	
S06	Exterior light poles	
C05	Signs (fluorescent)-# of tubes	
C06	Signs (incandescent)	
C07	Signs (neon)-# of transformers	
S07	Temp wiring-Tents/Stand/etc.	
S10	X-ray machine	

PERMIT #

FOR INSPECTIONS CALL 703-222-0455 (see back for more information)

DO NOT WRITE IN GRAY SPACES - COUNTY USE ONLY

ROUTING

DATE

APPROVED BY

LICENSING

PLAN REVIEW

PLAN #:

AMOUNT DUE = \$

APPROVED FOR ISSUANCE OF ELECTRICAL PERMIT
(LOG OUT)

BY DATE

REMARKS

COMMON RESIDENTIAL EQUIPMENT:
(RESIDENTIAL ONLY)

Quantity	Description	
A15	Attic fan	
A17	Ceiling fan/residential	
A28	Central vacuum	
A16	Compactor	
A19	Dishwasher	
A18	Disposal	
A20	Dryer	
C02	Generator-kw	
A24	Hot tub pump (motor)-hp	
A25	Hydro tub pump (motor)-hp	
R05	Humidifier	
C04	Motor for	-hp
A22	Oven	
A21	Range	
004	Smoke detector	
A23	Sump pump (motor)-hp	
A26	Water heater	
A27	Other	-hp
A09	Other	-kw

OTHER EQUIPMENT: (GENERALLY COMMERCIAL)

A03	Ceiling fan/commercial-hp	
A04	Compactor-hp	
C01	Compressor-hp	
A05	Dishwasher-hp	
A06	Disposal-hp	
A07	Dryer-kw	
S04	Fire alarm station (FAS)	
S05	Gasoline dispenser (fuel pumps)	
C02	Generator-kw	
C02	Generator-kw	
C02	Generator-kw	
R05	Humidifier	
A24	Hot tub pump (motor)-hp	
A25	Hydro tub pump (motor)-hp	
C04	Motor-hp	
C04	Motor-hp	
C04	Motor-hp	
C04	Motor-hp	
C04	Motor-hp	
C04	Motor-hp	
A10	Oven-kw	
A11	Pump-hp	
A12	Range-kw	
009	Systems furn (# of circuits)	
C08	Transformer-kva	
C08	Transformer-kva	
C08	Transformer-kva	
C08	Transformer-kva	
C08	Transformer-kva	
C09	UPS system-kva	
C09	UPS system-kva	
A13	Water heater-kw	
S09	Welder	
A27	Other	-hp
A09	Other	-kw

All information on the reverse side of this form is a part of this application and must be complied with. I hereby certify that I have authority to make this application, that the information is complete and correct, and that the work performed and equipment installed will conform to the Virginia Uniform Statewide Building Code, and other applicable laws and regulations which relate to the property.

Signature of Owner, Master, or Agent

Date

Name and Title (plase print)

An Affidavit of Permit Authorization form (located on reverse side of application) must be completed by the property owner if the permit is to be issued in the owner's name and another party is submitting the application on behalf of the owner. Please read the note to property owners on this application prior to signing the affidavit.

Equipment Listed The equipment listed on this application is not inclusive of all work requiring the issuance of a permit. Rather, it is a listing of the work most commonly requested on this type of permit application. If the work to be performed is not listed on the application, write in the equipment to be installed or the work to be performed in the space provided. Please attach sheets as needed if additional room is required. Please note that some appliances, equipment, and fixtures cannot be listed on this application and require another type of permit for installation. Questions concerning use of this application should be directed to staff of the Permit Application Center.

Note to Property Owners If you have made arrangements with a contractor to do this work, Fairfax County strongly suggests that the contractor be the party to secure the permit. When contractors obtain the permit in their name, they indicate their responsibility for the work. You should avoid obtaining permits in your name for work that will be performed by a contractor. When a permit is issued solely to the owner, enforcement actions against the contractor for code violations become more difficult. Additionally, when a contractor applies for the permit, the County will verify that the contractor is licensed as required by State and local laws. Unwillingness to obtain the permit may be an indication that the contractor is not appropriately licensed. If you have any questions concerning this matter, please call the Permits Division at 703-222-0801 prior to signing the application.

Expiration of Permits An issued permit is non-transferable and shall become void if the authorized work has not commenced within six months after issuance, or if the work is suspended for a period of six or more months after having commenced. Requests for permit extensions may be made in writing to the Permits Division of the Office of Building Code Services. Requests must be received prior to the expiration of the permit. Expired permits cannot be extended.

Notification of Utilities The permit holder is required to notify all utilities before commencing any underground construction and must receive the proper clearances from the utilities as prescribed in the Code of the County of Fairfax.
(Miss Utility 1-800-257-7777)

Inspection Requirements The permit holder is responsible for scheduling required inspections and for assuring that final approvals are received prior to use of the building, structure or part thereof, as required by the Virginia Uniform Statewide Building Code.

Residential Inspections To maximize the benefits of the County's cross trained Residential Inspections Division, all initial residential concealment inspections (electrical, mechanical, plumbing, and framing inspections) for a project must be scheduled for a simultaneous inspection. A combined inspection is also required when scheduling final inspections. If the required inspections are not scheduled for the same day, the inspector may hold the inspection request(s) until all the work is ready for inspection.

Scheduling and Canceling Inspections Inspections can be scheduled or cancelled by using the internet, the Automated Inspection Requests System, or by speaking directly with County staff. To schedule or cancel an inspection via the internet, go to <http://www.fairfaxcounty.gov/living/construction/>, click on "Schedule Inspection", and follow directions on the screen. To schedule or cancel an inspection using the 24 hour Automated Inspection Request System (AIRS), touch tone telephone users can call 703-222-2474. Rotary telephone users and persons who prefer to speak with County staff may call 703-222-0455 during normal Permits Division office hours.

After-Hours Inspections It is occasionally necessary for inspections to be performed outside of regular County business hours. After-hours building inspections can be arranged with prior approval and prepayment of inspection fees. A fee as outlined in the Office of Building Code Services Fee Schedule shall be charged for each 30 minute period, or fraction thereof, of inspection time performed outside of regular County business hours. This fee is in addition to the fee for the building permit which authorizes the performance of the work.

Right of Appeal Decisions of the Building Official may be appealed to the Fairfax County Board of Building Code Appeals in accordance with the Virginia Uniform Statewide Building Code, the Code of the County of Fairfax and the Board's current procedures.

Affidavit of Permit Authorization When required, this form must be filled out by the property owner and notarized. It must be completed prior to permit issuance. Please read the note to property owners above prior to signing the affidavit.

I _____, owner of the property listed on this permit application, certify that I have granted _____, my duly authorized agent, permission to obtain this permit solely in my name. I understand that the permit will be issued in my name and I accept full responsibility for the work performed. _____

signature of property owner

date

State/District of _____ :
City/County of _____ : to wit:

I, _____, a Notary Public in and for the aforesaid State/District hereby certify that _____, appeared before me in the State/District and City/County aforesaid and executed this affidavit on this _____ day of _____, _____

signature of Notary

My Commission Expires the _____ day of _____, _____.